

Saint Leo the Great School Allergy Awareness Policy

Food and bee sting allergies can be life threatening. In order to minimize this risk and provide a safe educational environment for all children, the following procedures should be followed:

Family's Responsibility:

- Notify the school of any allergies and their severity.
- Provide written medical documentation, instructions, and medications as directed by a physician.
- Discuss medical history, medication, and any other pertinent information with the school nurse.
- Include a photo of the child for their health record.
- Provide properly labeled medications and replace after use or upon expiration.
- Provide emergency contact information.
- Discuss all field trips and class parties with teacher/school nurse as related to student's allergy.
- Educate your child in the self-management of their allergy. Teach them:
 - About safe and unsafe foods
 - Strategies for avoiding exposure to unsafe foods
 - Symptoms of allergic reactions
 - How and when to tell an adult they may be having an allergy-related problem

School's Responsibility:

- Be knowledgeable about and follow applicable federal/state/district laws regarding allergies.
- Review health records submitted by parents and physicians.
- Work with parents to establish a prevention plan.
- All medications are properly stored and easily accessible.
- Staff is trained annually to recognize signs of an allergic reaction and to administer epinephrine as delegated by the school nurse.
- Physician's orders for epinephrine are easily accessible and clearly marked for individual students.
- Designate a 'peanut free' table in the cafeteria.
- All appropriate staff members, including temporary staff, are given a list of students who have allergies and that information is kept confidential and used only to maintain the safety of the student.

Student's Responsibility:

- Do not share and/or trade food.
- Do not eat something if they are unsure about the ingredients.
- Notify an adult immediately if they eat something they believe may contain a known allergen.